

Ray Welsh & Peter Gennat, Co-Chairs

Bergen/Passaic TGA Community Development Committee Monthly Meeting

MEETING MINUTES

Thursday, January 12, 2023, 1:00 – 3:00 pm

Meeting via Zoom Teleconference

ATTENDANCE

Members	Present	Absent	Recipient Representatives	Present	Absent
David Adams		X	Milagros Izquierdo		X
Anjettica Boatwright	X				
Abraham Corsino	X				
Deeanne Hackett		X			
Shametra Hall	X				
Peter Gennett	X				
Ray Welsh	X				
Ric Miles	X				
PC Support Staff					
Thomas Rodriguez-Schucker	X				
Clifford Barnett	X				
Deryk Jackson	X				
Guest:					

AGENDA

Item	Discussion, Motions, and Actions
I. <u>Moment of Silence</u>	Peter Gennat called the meeting to order at 1:10 p.m. A moment of silence was observed for those affected by HIV.
II. <u>Welcome by the Chair</u>	Chair welcomed the Commissioners, guests, and the public.
III. <u>Roll Call</u>	Support staff took roll call.
IV. <u>Public Comments</u>	There were none at this time.
V. <u>Review & Approval of Minutes</u>	A motion to approve the November 10, 2022, minutes was made by Anjettica Boatwright and seconded by Ric Miles. VOTE: ALL IN FAVOR
VI. <u>Review PCAT</u>	January <ul style="list-style-type: none"> • Review PCAT for Progress • Review and resolve parking lot items • Review and manage Planning Council training • Review and manage Planning Council Membership Attendance

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.



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	<ul style="list-style-type: none"> • Develop membership recruitment campaign • Review and manage membership application process • Review membership matrix for compliance with federal mandate • Planning for Annual Meeting
<p>VII. <u>Parking Lot Items</u></p>	<p>Monthly Commissioner Spotlight – The next commissioner spotlight will be Doris Ezomo.</p> <p>Develop Membership Recruitment Campaign – Support staff presented a summary of the ideas surrounding the recruitment campaign that have been discussed. Support staff will bring a draft letter encouraging current commissioners to bring at least one new member to Planning Council and subcommittee meetings.</p> <ul style="list-style-type: none"> • <u>Bring-one Campaign</u> - This component encourages current commissioners to bring a new face to a Planning Council/Committee meeting. • <u>Visibility at Community Sponsored Events</u> - This component encourages commissioners to be visible and participate in agency sponsored events in the TGA to engage with the community. This also allows for members to provide information on the Planning Council. • <u>Gathering Data on Meeting Time</u> - The Community Development Committee is working together with the Steering Committee to gather data on the best meeting time to alleviate any barriers with other obligations or work. • <u>Hybrid Meetings</u> - The Planning Council has moved to a hybrid meeting method to allow participants to join virtually or in-person to alleviate barriers with transportation or technology. <p>Planning For Town Hall/Consumer Forum – The committee wants to hold the consumer forum in the spring of 2023. The committee has set a tentative date for March 8th.</p>

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<p>VIII. <u>New Business</u></p>	<ul style="list-style-type: none"> • Review and manage Planning Council Membership Attendance – The committee reviewed the membership attendance. The committee has decided that the attendance will be effective starting March 1st. A letter will be going out in February to inform all current commissioners. MOTION: Ray Welsh motion to reinstate the attendance policy starting March 1st. Seconded by Ric Miles. VOTE: ALL IN FAVOR • Review the membership matrix for compliance with the federal mandate – Ana Munoz from St. Joseph’s Hospital resigned from her position in December. The council is in need of a Part C representative. • Review Mark Benge Nominations – There have been no new nominations/submissions. • Review and manage Planning Council training – The committee will be holding a Planning Council orientation training on Wednesday February 8th at 9 am. • Review and manage the membership application process – there are no new membership applications at this time. • Review Scope of Work & Planning Council Activity Timelines – The committee reviewed the PCAT for CDC and added the Day of Capacity to the timeline.
<p>IX. <u>Announcements</u></p>	<p>There were none at this time.</p>
<p>X. <u>Next Community Development Committee Meeting</u></p>	<ul style="list-style-type: none"> • January 12th, 2023 • February 9th, 2023 • March 9th, 2023
<p>XI. <u>Adjournment</u></p>	<p>The meeting was adjourned at 2:39 p.m.</p>

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