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Steering Committee Agenda

Tuesday, January 9th, 2024

9:30am – 11:00am

Fairleigh Dickson University (FDU)

Student Union Building

1000 River Road

Teaneck, NJ 07666

To Join VIA Zoom:

<https://us02web.zoom.us/j/82678988403>

To join via Cell Phone/Telephone:

Dial (929) 205-6099

Meeting ID: 826 7898 8403

- (1.0) Moment of Silence**
- (2.0) Welcome by the Chair**
- (3.0) Roll Call**
- (4.0) Public Comments** (*Discussion, all matters in this item are information only*)
- (5.0) Review & Approval of Minutes: December 5th, 2023, meeting**
- (6.0) Report of the Chair** (*Discussion, all matters in this item are information only*)
- (7.0) Business Items**
 - (7.1) Review PCAT Planning Council Activity Timeline – January 2024**
 - Receive reports of Standing Committees
 - Program Updates and Collaboration with the Recipients office
 - Review and resolve parking lot items
 - Review Planning Council Feedback
 - Review Scope of Work and Planning Council Activity Timeline (PCAT)
 - Bylaws review and updates
 - Review MOU between Planning Council and Recipients Office
 - Development of Directives to the Recipient
 - (7.2) Receive reports of Standing Committees**
 - Planning and Development Committee (P&D)
 - Community Development Committee (CDC)
 - (7.3) Program Updates and Collaboration with the recipient's office**
 - (7.4) Review and Resolve Parking Lot Items** (*for possible action*)
 - **Proposal for the Creation of SPA Strategic Planning and Assessment Committee**
 - (7.4).1. The proposal suggests merging CDC and P&D meetings into a unified committee called SPA (Strategic Planning and Assessment Committee) to optimize the organizational meeting structure. The main goal is to streamline the committee framework, reducing time commitments for participants and enhancing efficiency and effectiveness in strategic planning processes.
 - (7.5) Review Planning Council Meeting Evaluations Results**
 - (7.6) Bylaws review and updates**
 - (7.7) Review MOU between Planning Council and Recipients Office**

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

- (7.8) Development of Directives to the Recipient**
- (8.0) New Business (Discussion, all matters in this item are informational only)**
 - Decide next month's training topic – Bylaws Review
- (9.0) Announcements (Discussion, all matters in this item are informational only)**
- (10.0) Public Comments and Emerging Trends**
(Discussion, all matters in this item are informational only)
- (11.0) Adjournment**

Upcoming Planning Council Meetings:

- Tuesday, February 6th, 2024
 - Steering Committee – 9:30 am – 11:00 am
 - Planning Council Meeting – 11:30 am – 2:00 pm
 - **At New Bridge Medical Center, 230 East Ridgewood Avenue**
- Thursday, February 8th, 2024
 - Planning and Development Committee – 10:45am – 12:45pm
 - Community Development Committee – 1:00pm – 3:00pm
 - **At Crossroads Ministry Center, 511 E22nd Street**

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