

*Ric Miles- Chair & Anjettica Boatwright- Vice Chair*

**Bergen/Passaic TGA Steering Committee Monthly Meeting**

**MEETING MINUTES**

Tuesday, March 7, 2023, 9:30 – 11:00 am

Meeting via Zoom Teleconference

**ATTENDANCE**

Members	Present	Absent	Recipient Representatives	Present	Absent
Anjettica Boatwright	X		Milagros Izquierdo	X	
Jerry Dillard	X				
Peter Gennat	X				
Andriana Herrera		X			
Ric Miles	X				
Karen Walker	X				
Ray Welsh	X				
<b>PC Support Staff</b>					
Thomas Rodriguez-Schucker		X			
Clifford Barnett	X				
Deryk Jackson	X				
<b>Guests: Bre Azanedo</b>					

**AGENDA**

Item	Discussion, Motions, and Actions	
<b>(1.0) <u>Moment of Silence</u></b>	Anjettica Boatwright called the meeting to order at 9:45 am. A moment of silence was observed for those affected by HIV.	
<b>(2.0) <u>Welcome by the Chair</u></b>	The chair welcomed the commissioners, guests, and the public.	
<b>(3.0) <u>Roll Call</u></b>	Support staff took roll call.	
<b>(4.0) <u>Public Comments</u></b>	There is a BLM rally on Tuesday, March 7 <sup>th</sup> , 2023 at 6pm on 245 Broadway	
<b>(5.0) <u>Review &amp; Approval of Minutes</u></b>	A motion to approve the February 7, 2023, minutes was made by Jerry and seconded by Karen. All in favor and the motion was approved.	
<b>(6.0) <u>Report of the Chair</u></b>	Co-Chair Ric Miles provided an update. The P.O call was on March 1 <sup>st</sup> and a major part of the focus was on the continued effort to recruit young LatinX males to become a part of the PC. The Project Officer will continue to follow up with the PC until these requirements are met.	
<b>(7.0) <u>New Business</u></b>		
<ul style="list-style-type: none"> <li>Review Steering Committee PCAT</li> </ul>	March	7.1 Review Steering Committee PCAT - The committee reviewed the PCAT activities for the month of March to ensure they are in compliance

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	<p>7.2 Review Planning Council Meeting Evaluations Results: February 7, 2023, meeting</p> <ul style="list-style-type: none"> <li>- Planning Council reviewed the surveys from February 7<sup>th</sup> meeting.</li> <li>- It was noted that the CDC committee needs to look at better ways to engage consumers on Ryan White services</li> </ul> <p>7.3 Recipient Updates</p> <ul style="list-style-type: none"> <li>- PC will send the recipients office a request to meet regarding the negotiation of the PC budget. Once this request is sent the recipients office will set up a date.</li> <li>- CR will work with the recipient’s office to request that all of the subrecipients submit their slides for the community forum with the list of services they provide and information about the organization.</li> <li>- The recipients office is still waiting on information from providers in order to complete the RSR. Award letters are scheduled to be sent out today via mail and hardcopy.</li> <li>- The recipients office talked about the issue of getting providers to submit items to her office in a timely manner. Due to the subrecipients not getting information in on time it backs them up 2 months. She is still working on final reports.</li> </ul> <p>7.4 New Jersey HIV Planning Group (NJHPG) Update</p> <ul style="list-style-type: none"> <li>- There was no update at this time. The next meeting is in April</li> <li>- No one is sure how long it takes for new applicants to be reviewed and approved.</li> </ul> <p>7.5 Decide Next Month’s Training Topic</p> <ul style="list-style-type: none"> <li>- March we will be having an Ending the HIV Epidemic Training by War Talley from AETC</li> <li>- April will be a review of the Bylaws</li> </ul> <p>7.6 Planning Council Committee Reports</p> <ul style="list-style-type: none"> <li>• Planning and Development Committee</li> </ul> <p>7.6..1 The committee held elections for chair and vice chair. Karen Walker was elected as Chair, and</p>

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	<p>Gloria Price was elected as Vice-Chair.</p> <p>7.6..2 The committee started to review the goals of the Integrated Plan, which is based on the Ending the Epidemic Pillars; Diagnose, Treat, Prevent, Respond.</p> <p>7.6..3 The committee will start planning for the PSRA earlier this year. The committee has set a date for PSRA; Thursday July 13<sup>th</sup></p> <ul style="list-style-type: none"> <li>• Community Development Committee</li> </ul> <p>7.6..1 The community forum has been postponed.</p> <p>7.6..2 The attendance policy will be in effect on March 1<sup>st</sup> for all commissioners.</p> <p>7.6..3 The committee discussed the possibility of holding a listening session for consumers to come in and talk about services to see what is going on in the community.</p> <p>7.6..4 The committee has received 5 new applications, 2 from unaligned consumers.</p>
<p><b>(8.0)</b> <u>Parking Lot Items/ Unfinished Business</u></p>	<ul style="list-style-type: none"> <li>• Representation on the NJHPG</li> <li>• The PC addressed communication. Planning Council would like to mandate that all members are required to meet in person. CR staff sided HRSA recommendations as it relates to hybrid meetings.</li> <li>• CR will add a legend on the attendance that indicates a “Z” for Zoom participation</li> <li>• There was a motion made to modify the policy for mandated participants attendance at PC               <ul style="list-style-type: none"> <li>○ Motion made by Jerry and seconded by Karen. All were in favor and the motion was approved.</li> </ul> </li> </ul>
<p><b>(9.0)</b> <u>Announcements</u></p>	<p>.Jerry Dillard – His organization is now receiving funds for PrEP, they are also looking to fund some mental health services. The organization is also doing a status neutral program.</p>
<p><b>(10.0)</b> <u>Public Comments</u></p>	
<p><b>(11.0)</b> <u>Adjournment</u></p>	<p>Karen adjourned the meeting at 11:00 am. Karen made the motion and Jerry seconded. Motion was approved.</p>
<p><b>(12.0)</b> <u>Upcoming Steering Meetings</u></p>	<p>Tuesday, April 4<sup>th</sup>, 9:30 – 11:00 am</p>

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Name of Commissioner	3/2023	4/2023	5/2023	6/2023	7/2023	8/2023	9/2023	10/2023	11/2023	12/2023	1/2024	2/2024
1. Anjeticca Boatwright	P											
2. Dillard, Jerry	P											
3. Peter Gennat	P											
4. Herrera, Andriana	O											
5. Ric Miles	P											
6. Walker, Karen	P											
7. Welsh, Ray	P											
Members Present	6											
Recipient's Office	2											
Public/Guests	1											
Support Staff	2											

**Key: Present (P), Late (L), Alternate (A), Absent (O)**

\*Alternate was present at time of roll call. Commissioner arrived afterward.

\*\*Resignation received on this day.

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