

Ric Miles- Chair & Anjettica Boatwright- Vice Chair

Bergen/Passaic TGA Steering Committee Monthly Meeting

MEETING MINUTES

Tuesday, August 1st, 2023, 9:30 – 11:00 am

Meeting via Zoom Teleconference

ATTENDANCE

| Members | Present | Absent | Recipient Representatives | Present | Absent |
|--|---------|--------|---------------------------|---------|--------|
| Anjettica Boatwright | P | | Milagros Izquierdo | O | |
| Jerry Dillard | P | | | | |
| Peter Gennat | P | | | | |
| Andriana Herrera | P | | | | |
| Ric Miles | O | | | | |
| Karen Walker | P | | | | |
| Ray Welsh | O | | | | |
| Gloria Price | P | | | | |
| | | | | | |
| PC Support Staff | | | | | |
| Thomas Rodriguez-Schucker | P | | | | |
| Clifford Barnett | P | | | | |
| Deryk Jackson | | | | | |
| Tatum Townsend - Intern | | | | | |
| P= Present L= Late A= Alternate Absent = O | | | | | |
| Guests: | | | | | |

AGENDA

- (1.0) Moment of Silence**
 - A moment of silence was observed by the chair.
- (2.0) Welcome by the Chair**
 - The chair welcomed everyone to the meeting.
- (3.0) Roll Call**
 - Planning Council support staff took roll call and established a quorum.
- (4.0) Public Comments** *(Discussion, all matters in this item are information only)*
 - There are currently no public comments.
- (5.0) Review & Approval of Minutes: July 11th, 2023, meeting**
 - Karen made a motion to approve the minutes from July 11, 2023 and Gloria seconded. All were in favor and the motion passed.
- (6.0) Report of the Chair** *(Discussion, all matters in this item are information only)*

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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- Planning Council co-chair Anjettica Boatwright reviewed the notes from the June steering committee meeting.
 - Steering committee met on Tuesday July 11th, 2023 at 9:30am.
 - This Steering Committee reviewed and approved the minutes from the June 6th, meeting.
 - The Steering Committee reviewed the committee PCAT Planning Council Activity Timeline for federal compliance.
 - The steering committee heard reports from the Planning and Development as well as the Community Development committees.
 - The Steering Committee reviewed the planning council meeting feedback evaluation results from June 6th, 2023.
 - They committee discussed the upcoming administering of the AEAM Assessment of the Efficiency of the Administrative Mechanism

(7.0) Business Items

- (7.1) Review Steering Committee PCAT
 - The committee reviewed the Steering Committee PCAT for compliance.
- (7.2) Planning Council Committee Reports
 - (7.2)1. Planning and Development Committee (P&D)
 - There are currently no reports from P&D committee.
 - (7.2)2. Community Development Committee (CDC)
 - There are currently no reports from CDC committee.
- (7.3) Program Updates and Collaboration with the recipient's office
- (7.4) Review and resolve parking lot items (for possible action)
- (7.5) Review Planning Council Meeting Evaluations Results: July 11th, 2023, meeting
- (7.6) New Jersey HIV Planning Group (NJHPG) Update
 - Ray and Abraham have become official members
- (7.7) Decide Next Month's Training Topic
 - Recruitment strategies for out targeted audience.

(8.0) New Business (Discussion, all matters in this item are informational only)

- (9.1) Administer the Assessment of the Efficiency of Administrative Mechanism
 - To be completed by August 18th
- (9.2) Review and approve carryover request from the recipients office

(9.0) Announcements (Discussion, all matters in this item are informational only)

- Jeff Friedman has resigned from the Planning Council

(10.0) Public Comments (Discussion, all matters in this item are informational only)

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(11.0) Adjournment

The meeting was adjourned by Karen Walker and seconded by Anjettica Boatwright. All were in favor and the motion carried.

Upcoming Planning Council Meetings:

- Planning and Development Committee – Thursday, August 10th, 10:45am – 12:45pm
- Community Development Committee – Thursday, August 10th, 1:00pm – 3:00pm
- Steering Committee – Tuesday, September 5th, 9:30 am – 11:00 am
- Planning Council Meeting – Tuesday, September 5th, 11:30 am – 2:00 pm

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| Name of Commissioner | 3/2023 | 4/2023 | 5/2023 | 6/2023 | 7/2023 | 8/2023 | 9/2023 | 10/2023 | 11/2023 | 12/2023 | 1/2024 | 2/2024 |
|-------------------------|--------|--------|--------|--------|--------|--------|--------|---------|---------|---------|--------|--------|
| 1. Anjeticca Boatwright | P | P | P | P | P | | | | | | | |
| 2. Dillard, Jerry | P | P | P | P | P | | | | | | | |
| 3. Peter Gennat | P | P | P | P | P | | | | | | | |
| 4. Herrera, Andriana | P | P | O | P | P | | | | | | | |
| 5. Ric Miles | P | P | P | P | P | | | | | | | |
| 6. Walker, Karen | P | P | P | P | P | | | | | | | |
| 7. Welsh, Ray | P | P | P | P | P | | | | | | | |
| Members Present | 7 | 7 | 6 | 7 | 7 | | | | | | | |
| Recipient's Office | 2 | 0 | 0 | 0 | 0 | | | | | | | |
| Public/Guests | 1 | 2 | 3 | 2 | 0 | | | | | | | |
| Support Staff | 2 | 3 | 3 | 4 | 3 | | | | | | | |

Key: Present (P), Late (L), Alternate (A), Absent (O)

*Alternate was present at the time of roll call. The Commissioner arrived afterward.

**Resignation received on this day.

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