

Ric Miles- Chair & Peter Gennat- Vice Chair

**Bergen/Passaic TGA Planning Council Meeting**

**MEETING Minutes**

Tuesday, February 6<sup>th</sup>, 2024

11:30 am – 2:00 pm

Meeting via Zoom Teleconference

**ATTENDANCE**

| <b>Planning Council Commissioners</b>   | <b>Present</b> | <b>Absent</b> | <b>Recipient Representatives</b> | <b>Present</b> | <b>Absent</b> |
|---|----------------|---------------|----------------------------------|----------------|---------------|
| Doris Ezomo   | P              |               | Milagros Izquierdo               |                | O             |
| Graziella Ferreira  | P              |               | Phillip Velazquez                |                | O             |
| Peter Gennat  | P              |               |                                  |                |               |
| Deeanne Hackett   | P              |               |                                  |                |               |
| Andriana Herrera  | P              |               |                                  |                |               |
| Donna Wilson  | P              |               |                                  |                |               |
| Bre Azanedo   | P              |               |                                  |                |               |
| Edward Marshall   | P              |               |                                  |                |               |
| Dan Smith   | P              |               |                                  |                |               |
| Manuel Delgado  | P              |               |                                  |                |               |
| Monique Springer  | P              |               |                                  |                |               |
| Ric Miles   | P              |               |                                  |                |               |
| Michelle Harvey   | P              |               |                                  |                |               |
| Abraham Corsino   | P              |               |                                  |                |               |
|   |                |               |                                  |                |               |
| <b>PC Support Staff</b>   |                |               |                                  |                |               |
| Thomas Rodriguez-Schucker   | P              |               |                                  |                |               |
| Clifford Barnett  | O              |               |                                  |                |               |
| Deryk Jackson   | P              |               |                                  |                |               |
|   |                |               |                                  |                |               |
| <b>P= Present    L= Late    A= Alternate    Absent = O</b>  |                |               |                                  |                |               |
| <b>Guests:</b> Ola, Mimi, Anjettica, Connie L., Nestor Collazo, War Talley, Karen Walker, Jerry Dillard |                |               |                                  |                |               |

**Mission Statement**

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

## AGENDA

1. **Moment of Silence**

- Ric opened with a moment of silence

2. **Welcome by the Chair**

**Reading of Mission Statement**

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services

**Reading of Open Public Meeting Statement**

Open Public Meeting Act Statement– In compliance with the Open Public Meetings Act of the State of New Jersey, notification of this meeting has been sent to The Record and the Herald News and notices have been posted on the Planning Council webpage at [www.bergenpassaicga.org](http://www.bergenpassaicga.org). Meeting notices are also posted on the bulletin board at the City of Paterson Grants Management Division- Ryan White/HOPWA Office.

- Ric read the mission statement and the Open Public Meeting Statement.

3. **Roll Call**

- Support staff took roll call and established a quorum for the meeting.

4. **Public Comments** (*Discussion, all matters in this item are information only*)

- There was some concern related to Dental care services and the funds that have not been spent.
- There was information shared that St. Josephs dental care will only apply to residents of Passaic County and not of Bergen County.
- Ric will follow up with our recipient regarding

5. **Review & Approval of Minutes: January 9<sup>th</sup>, 2024 meeting** (*For possible action*)

- A motion to approve the minutes from January 9<sup>th</sup>, 2024 was made by Peter and seconded by Deeanne. All members present were in favor and the motion passed.

6. **Report of the Chair (For possible action)**

- Chair's Report
  - Ric provided the chairs report for the BPTGA Planning Council
- Mark Benge Awards: Accepting Nominations Year-Round
  - Ric informed the committee that Mark Benge Awards are accepted year-round.

7. **Recipient's Report**

- The committee looked at the current expenditures from March 2023 till January 2024.
- It was noted that the average across core services was 71%, support services was 75%, MAI was 60% spent in all categories.
- Total average across the entire grant is 70%
- Pending vouchers: 1 – October, 1 – November, 3 - December

8. **Business Items (For possible action)**

a. **Review Scope of Work & Planning Council Action Timeline (PCAT) – February 2024**

b. **Receive reports of standing committees**

- Planning and Development Committee (P&D)

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- Michelle Harvey reviewed the report for the last P&D committee meeting on January 11<sup>th</sup> meeting.
  - Community Development Committee (CDC)
    - Ric Miles reviewed the report for the last CDC committee meeting on January 11<sup>th</sup> meeting.
  - c. **Program updates and collaboration with the Recipient's office**
    - No program updates currently
  - d. **Review and resolve parking lot items**
    - A motion was made to change the structure of the meetings to merge CDC and P&D into one SPA Strategic Planning and Assessment committee by Peter and seconded by Dan. All members were in favor and the motion passed. Next month (March) will be Steering and Strategic Planning and Assessment on March 5, 2024. There will only be one meeting day per month. If you are a member of Planning Council, you are automatically a member of the SPA committee.
  - e. **Approval of new Planning Council members**
  - f. **Approval of Directives to the Recipient**
    - A motion to approve the Directives to the Recipient was made by Michelle and seconded by Dan. All members present were in favor and the motion was approved.
9. **New Business** (for discussion)
- 2024/25 Meeting Schedule
10. **Department of HIV, STD, and TB Services (DHSTS) Report (Inclusive of Part B)**
11. **New Jersey HIV Planning Group (NJHPG) Update – Dotti Dowdell**
- The general assembly meeting was in East Orange
  - There was a PowerPoint shared regarding the successes of the subcommittee groups and the work they did in the previous year.
  - The next meeting is in April at a location to be determined.
  - If you cannot commit to the NJHPG meeting there are many subcommittee meetings to commit to.
12. **Commissioner Spotlight – Ric Miles**
- Ric talked about his background and his third chair as a member of the Planning Council
  - His background is in labor studies, management leadership, and HR among a few others.
  - After volunteering with Buddies of New Jersey with Ray he would become a board member. This would eventually lead to him becoming the Executive Director.
  - This would come full circle with his involvement in the Planning Council today.
13. **Planning Council Evaluations (Discussion)**
- <https://www.surveymonkey.com/r/5J2FS9V>



14. **Announcements (Discussion, all matters in this item are informational only)**

- <https://www.njaidswalk.org/>

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**15. Public Comments (Discussion, all matters in this item are informational only)**

- Jerry wants to thank everyone for their condolences regarding the loss of his colleague and friend. Services are on Thursday, February 8<sup>th</sup> from 5 – 7pm at Universal Hagar Spiritual Church on 180 Clay Street in Hackensack
- AETC is in the process of planning an Ending the HIV Epidemic conference.
  - i. Save the date. It's May 23<sup>rd</sup> at St. Peter's University from 9am-3pm
  - ii. We put together a patient perspectives series. The first one is on March 5<sup>th</sup>
  - iii. We'll be discussing challenges for accessing gender affirming care. The first one is on accessing gender, affirmative care, and Middlesex County.
  - iv. The second one is accessing HIV treatment in Ocean County.
  - v. the last one is HIV prevention services in Essex County

**16. Adjournment**

- A motion to adjourn was made by Peter and seconded by Manuel.

**Upcoming Planning Council Meetings in March:**

- Tuesday, March 5<sup>th</sup>, 2024
  - Steering Committee – 9:30 am – 11:00 am
  - Planning Council Meeting – 11:30 am – 2:00 pm
    - **At Crossroads Ministry Center, 511 E22nd Street**

[www.bergenpassaicga.org](http://www.bergenpassaicga.org)

| <b>Name of Commissioner</b> | <b>3/2023</b> | <b>4/2023</b> | <b>5/2023</b> | <b>6/2023</b> | <b>7/2023</b> | <b>8/2023</b> | <b>9/2023</b> | <b>10/2023</b> | <b>11/2023</b> | <b>12/2023</b> | <b>1/2024</b> | <b>2/2024</b> |
|-----------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|----------------|----------------|---------------|---------------|
| 1. Ezomo, Dorris            | P             | P             | P             | P             | P             | O             | P             | P              | P              | P              | P             | P             |
| 2. Ferreira, Graziella      | P             | O             | P             | P             | P             | O             | P             | P              | P              | P              | P             | P             |
| 3. Gennat, Peter            | P             | P             | P             | P             | P             | P             | P             | P              | P              | P              | P             | P             |
| 4. Hackett, Deeanne         | P             | P             | P             | P             | P             | P             | P             | O              | P              | P              | P             | P             |
| 5. Herrera, Andriana        | P             | P             | O             | P             | P             | P             | P             | P              | O              | O              | P             | P             |
| 6. Donna Wilson             |               |               |               |               |               |               |               |                | O              | P              | O             | P             |
| 7. Bre Azanedo              |               |               |               |               |               |               |               |                | P              | P              | P             | P             |
| 8. Edward Marshall          |               |               |               |               |               |               |               |                | P              | P              | O             | P             |
| 9. Dan Smith                |               |               |               |               |               |               |               |                | P              | P              | P             | P             |
| 10. Manuel Delgado          |               |               |               |               |               |               |               |                | O              | P              | P             | P             |
| 11. Monique Springer        |               |               |               |               |               |               |               |                | P              | P              | P             | P             |
| 12. Miles, Ric              | P             | P             | P             | P             | P             | O             | O             | O              | P              | P              | P             | P             |
| 13. Michelle Harvey         |               |               |               |               |               |               |               |                | P              | P              | P             | P             |
| 14. Abraham Corsino         |               |               |               |               |               |               |               |                | P              | P              | P             | P             |
| Members Present             | <b>13</b>     | <b>12</b>     | <b>12</b>     | <b>13</b>     | <b>13</b>     | <b>9</b>      | <b>12</b>     | <b>12</b>      | <b>12</b>      | <b>13</b>      | <b>12</b>     | <b>14</b>     |
| Alternates Present          | <b>0</b>      | <b>0</b>      | <b>0</b>      | <b>1</b>      | <b>1</b>      | <b>1</b>      | <b>1</b>      | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>      | <b>0</b>      |

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|                    |   |   |    |   |    |   |    |   |    |    |    |   |
|--------------------|---|---|----|---|----|---|----|---|----|----|----|---|
| Recipient's Office | 0 | 0 | 1  | 2 | 2  | 2 | 2  | 1 | 0  | 2  | 1  | 0 |
| Public/Guests      | 7 | 7 | 20 | 7 | 11 | 7 | 10 | 5 | 10 | 12 | 14 |   |
| Support Staff      | 2 | 3 | 3  | 4 | 3  | 2 | 3  | 2 | 2  | 2  | 3  |   |

**Key: Present (P), Late (L), Alternate (A), Absent (O)**

\*Alternate was present at the time of roll call. The Commissioner arrived afterward.

\*\*Resignation received on this day.

*Ric Miles*

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# February 6 - Planning Council

Final Audit Report

2024-05-17

|                 |  |
|-----------------|--|
| Created:        | 2024-05-17   |
| By:             | Clifford Barnett (clifford@collaborativeresearch.us) |
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