

www.bergenpassaictga.org

Planning Council Meeting Agenda

Tuesday, June 4, 2024

11:30am – 2:00pm

Crossroads Ministry

511 East 22 Street

Paterson, New Jersey 07154

Join Zoom Meeting:

<https://us02web.zoom.us/j/81605126971?pwd=RGNrZzdodC9ZU3RPL1RuOFMzMVJXdz09>

Meeting ID: 816 0512 6971

Passcode: 826372

AGENDA

1. **Moment of Silence**

The chair will call the meeting to order and recognize a moment of silence.

2. **Welcome by the Chair**

The chair will welcome everyone to the meeting and proceed to read the Mission Statement and Open Public Meeting Statements.

Reading of Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services

Reading of Open Public Meeting Statement

Open Public Meeting Act Statement– In compliance with the Open Public Meetings Act of the State of New Jersey, notification of this meeting has been sent to The Record and the Herald News and notices have been posted on the Planning Council webpage at www.bergenpassaictga.org. Meeting notices are also posted on the bulletin board at the City of Paterson Grants Management Division- Ryan White/HOPWA Office.

3. **Roll Call**

The chair will call the meeting to order and establish a quorum through support staff announcing each participant in the teleconference participants list.

4. **Public Comments and Emerging Trends** (Discussion, all matters in this item are information only)

This is a period devoted to comments and discussion by the public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on the agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.

5. **Review & Approval of Minutes: February 6th, 2024 meeting** (For possible action)

The chair will review the minutes from the previous meeting and entertain a motion for approval.

Mission Statement

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Ric Miles- Chair

6. Report of the Chair (For possible action)

The Planning Council chair will provide a report from the last sessions and also ask for Marc Benge Nominations from the floor.

- Chair's Report
- Mark Benge Awards: Accepting Nominations Year-Round

7. Program Update and Collaboration with the Recipients Office - Recipient's Report

The chair will ask for a report from the recipient staff.

8. Department of HIV, STD, and TB Services (DHSTS) Report (Inclusive of Part B)

The chair will request a report from the Part B representative.

9. New Jersey HIV Planning Group (NJHPG) Update – Dotti Dowdell

The chair will request a report from the NJHPG representative – Dotti Dowdell.

10. Planning Council Training – Bylaws Part 1

11. Business Items (For possible action)

The chair will review business items and address any possible actions related to the item.

- **Review of Planning Council Action Timeline (PCAT) – June 2024**
Support staff will review the current PCAT to ensure we are following federal mandates.
- **Receive reports of standing committees**
The chair will ask the chairs of the committees to provide reports.
 - Strategic Planning and Assessment Committee (SPA)
- **Review and resolve parking lot items**
The chair will review any items that may have been left in the parking lot for possible action.
- **Approval of new Planning Council members**
The chair will make a motion to approve new members to the Planning Council if they have met their requirements of the bylaws.
- **Address PC Chair vacancy**
The chair will address the vacancy of a chair and discuss next steps.
- **Receive award from HRSA/HAB for grant year. Review and approve final allocation based on actual award amount. (If a partial award is received, this process could take place again when another award is received.)**
The chair will ask for the notice of award from the recipients office.

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Ric Miles- Chair

12. **New Business** *(for discussion)*

- Commissioner Spotlight
 - Deeanne Hackett
 - Andriana Herrera
- **Planning Council Evaluations (Discussion)**
 - <https://www.surveymonkey.com/r/Y8N7GF5>



13. **Announcements and Emerging Trends** *(Discussion, all matters in this item are informational only)*

This is a moment for Planning Council Commissioners to make announcements or discuss emerging trends in the TGA.

14. **Public Comments and Emerging Trends** *(Discussion, all matters in this item are informational only)*

This is a moment for members of the public to make public comments or discuss emerging trends in the TGA.

15. **Adjournment**

The Chair will entertain a motion and a second to approve the adjournment of this meeting.

Upcoming Planning Council Meetings:

PLEASE NOTE THAT THE TIME IS SUBJECT TO CHANGE:

- Tuesday, July 9th, 2024
 - Steering Committee Meeting – 9:30 am – 11:00 am
 - Full Planning Council Meeting – 11:30 am – 2:00 pm
 - **At Paterson Free Public Library, 250 Broadway
Paterson, New Jersey 07501**

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