



Manuel Delgado, Co -Chair
Michelle Harvey, Co - Chair

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Strategic Planning and Assessment Committee

Meeting Agenda

Tuesday, January 7, 2025

11:30am – 2:00pm

Crossroads Ministry

511 East 22 Street

Paterson, New Jersey 07154

Join Zoom Meeting

<https://us02web.zoom.us/j/82426003045?pwd=Z25lK0toVGpgeXlJTFlpTkRmTUxvUT09>


Meeting ID: 824 2600 3045

Passcode: 253982

1. **Moment of Silence.** *The chair will call the meeting to order and recognize a moment of silence.*
2. **Welcome to the Chair.** *The chair will welcome everyone to the meeting.*
3. **Roll Call.** *The chair will call the meeting to order and establish a quorum through support staff announcing each participant in the teleconference participants list.*
4. **Public Comments and Emerging Trends** (Discussion, all matters in this item are information only). *This is a period devoted to comments and discussion by the public about items listed on this agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on the agenda as an item upon which action will be taken. Comments will be limited to three minutes per person.*
5. **Review & Approval of Minutes: Strategic Planning and Assessment Committee – November 12, 2024, meeting.** *The chair will review the minutes from the previous meeting and entertain a motion for approval.*
6. **Report of the Chair (Discussion, all matters in this item are information only)** *The Planning Council chair will provide a report from the last sessions.*
 - **Marc Benge Award**
7. **Business Items.** *The chair will review business items and address any possible actions related to the item.*
 - a. **Review of Planning Council Action Timeline (PCAT) – January 2025** *Support staff will review the current PCAT to ensure we are following federal mandates.*
 - b. **Review and resolve parking lot items** *The chair will review any items that may have been left in the parking lot for possible action.*
 - c. **Review Reallocation Request from the Recipients Office** *The chair will ask for any reallocation requests from the recipient's office.*



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- d. **Review Part A Expenditure Reports by Service Category** *The chair will ask for the recipients' report of current expenditures.*
 - Review Carryover Requests with the Recipient
 - e. **Review Progress and Updates of the Integrated Plan** *The chair will ask for updates on the New Jersey Integrated plan.*
 - f. **Review of Quality Assurance Site Visit Results**
 - g. **Nomination of Co-Chair**
 - h. **Coordination of Special Studies/Needs Assessment**
 - i. **Planning for Needs Assessment**
 - j. **Review of Annual Quality Improvement Plan**
 - k. **Review 2025/26 Planning Council Meeting Calendar**
- 8. New Business (for discussion)**
- a. Review Unobligated Balance Estimate (UOB)
 - b. Priority Setting and Resource Allocation Report follow up
 - c. Planning Council Evaluations (Discussion)
<https://www.surveymonkey.com/r/PMH396X>
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- 7. Announcements and Emerging Trends (Discussion, all matters in this item are informational only)** *This is a moment for Planning Council Commissioners to make announcements or discuss emerging trends in the TGA.*
- 8. Public Comments and Emerging Trends (Discussion, all matters in this item are informational only)** *This is a moment for members of the public to make public comments or discuss emerging trends in the TGA.*
- 9. Adjournment** *The Chair will entertain a motion and a second to approve the adjournment of this meeting.*

Upcoming Planning Council Meetings:

Tuesday, February 4, 2025

- Steering Committee Meeting – 9:30am – 11:00am
- Strategic Planning and Assessment Committee Meeting – 11:30am – 2:00pm

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