

Nick Kubisky & Ray Welsh, Co-Chairs

Bergen/Passaic TGA Community Development Committee Monthly Meeting

MEETING MINUTES

Tuesday, February 11, 2021, 1:00 – 11:00 am

Meeting via Zoom Teleconference

ATTENDANCE

Members	Present	Absent	Recipient Representatives	Present	Absent
David Adams	X		Milagros Izquierdo		X
Anjetica Boatwright		X			
Nick Kubisky		X			
Ivonne Malave	X				
Abraham Corsino	X				
Ray Welsh	X				
Ric Miles		X			
Jacques Joseph	X				
Deanne Hacket	X				
PC Support Staff			Guests		
Thomas Rodriguez-Schucker	X				
Deryk Jackson	X				

AGENDA

Item	Discussion, Motions, and Actions	
I. <u>Moment of Silence</u>	Ray Welsh called the meeting to order at 1:07 p.m. A moment of silence was observed for those affected by HIV.	
II. <u>Welcome by the Chair</u>	Chair welcomed the Commissioners, guests, and the public.	
III. <u>Roll Call</u>	Support staff took roll call.	
IV. <u>Public Comments</u>	There were none at this time.	
V. <u>Review & Approval of Minutes</u>	A motion to approve the January 5, 2021 Minutes was made by Ivonne Malave and seconded by Deanne Hacket. VOTE: ALL IN FAVOR	
VI. <u>Review PCAT</u>	February	<ul style="list-style-type: none"> • Review PCAT for Progress • Review and manage Consumer Forums • Review and manage Planning Council Membership Attendance • Develop membership recruitment campaign • Review and manage membership application process • Review membership matrix for compliance with federal mandate • Planning for next grant year Town Hall meetings/Sponsors

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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Item	Discussion, Motions, and Actions
	<ul style="list-style-type: none"> Review Scope of Work & Planning Council Activity Timelines (PCAT)
<p>VII. <u>Parking Lot Items</u></p>	<p>The committee discussed the logistics for an Internet Reimbursement Policy. This policy would allow aid for unaligned consumers who are commissioners of the Planning Council to receive a partial reimbursement for internet services for attending meetings virtually. A motion was made to make approve partial reimbursements for people who need access to the internet in order to attend our meetings and are also unaligned consumers of Ryan White Part A by Deanne Hacket and properly seconded by David Adams.</p> <p>VOTE: ALL IN FAVOR</p>
<p>VIII. <u>New Business</u></p>	<p>There was no new business at this time.</p>
<p>IX. <u>Review and manage Planning Council Attendance</u></p>	<p>The committee reviewed the attendance of Planning Council Commissioners. It was during this section of the agenda that a question was posed rather the Planning Council had a plan for meeting spaces when it is safe to meet back in person. There has been no direct indication as to when that will be possible at this time and the committee will revisit in the future.</p>
<p>X. <u>Review and manage membership application process</u></p>	<p>Support staff presented the membership application in a survey monkey format. This allows for the application to be available to be filled out easily on multiple platforms. A motion was made to accept this survey monkey format by Ivonne Malave and properly seconded by Abraham Corsino.</p> <p>VOTE: ALL IN FAVOR</p>
<p>XI. <u>Review membership matrix for compliance with federal mandate</u></p>	<p>The membership matrix remains the same. The council is in need of one additional unaligned consumer to bring the council into compliance with the HRSA standard.</p>
<p>XII. <u>Announcements</u></p>	<p>There were none at this time.</p>
<p>XIII. <u>Next Steering Committee Meeting</u></p>	<ul style="list-style-type: none"> April 8th, 2021 May 13th, 2021 June 10th, 2021
<p>XIV. <u>Adjournment</u></p>	<p>The meeting was adjourned at 1:42 p.m.</p>

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Name of Commissioner	3/12/2020	4/9/2020	5/14/2020	6/11/2020	8/13/2020	9/10/2020	10/8/2020	11/12/2020	12/10/2020	1/14/2021	2/11/2021
1. David Adams	O	O	O	P	P	P	P	P	P	O	P
2. Anjetica Boatwright	O	P	O	P	O	O	O	O	O	O	O
3. Nick Kubisky	P	P	P	P	P	P	P	P	O	O	P
4. Ivone Malave	O	P	O	P	P	P	P	P	P	P	P
5. Abraham Corsino			P	P	P	O	O	P	P	P	P
6. Ray Welsh	P	P	P	P	P	P	P	P	P	P	P
7. Ric Miles						P	P	O	P	P	O
8. Jacques										P	P
9. Deeanne Hacket										P	P
Members Present	4	4	3	6	5	4	5	5	5	5	6
Public/Guests	0	1	0	1	0	1	5	1	1	1	1
Support Staff	2	2	2	2	1	1	1	2	2	2	2

Key: Present (P), Late (L), Alternate (A), Absent (O)

*Alternate was present at time of roll call. Commissioner arrived afterward.

**Resignation received on this day.

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