

Ray Welsh, Chair

Bergen/Passaic TGA Community Development Committee Monthly Meeting

MEETING MINUTES

Thursday, December 9, 2021, 1:00 – 3:00 pm

Meeting via Zoom Teleconference

ATTENDANCE

Members	Present	Absent	Recipient Representatives	Present	Absent
David Adams	X		Milagros Izquierdo		X
Ivonne Malave		X			
Abraham Corsino	X				
Ray Welsh	X				
Ric Miles		X			
Deeanne Hackett	X				
PC Support Staff			Guests	1	
Thomas Rodriguez-Schucker		X			
Deryk Jackson	X				

AGENDA

Item	Discussion, Motions, and Actions	
I. <u>Moment of Silence</u>	Ray Welsh called the meeting to order at 1:10 p.m. A moment of silence was observed for those affected by HIV.	
II. <u>Welcome by the Chair</u>	Chair welcomed the Commissioners, guests, and the public.	
III. <u>Roll Call</u>	Support staff took roll call.	
IV. <u>Public Comments</u>	There were none at this time.	
V. <u>Review & Approval of Minutes</u>	A motion to approve the September 9, 2021, Minutes was made by Deeanne Hackett and seconded by David Adams VOTE: ALL IN FAVOR	
VI. <u>Review PCAT</u>	December	<ul style="list-style-type: none"> • Review PCAT for Progress • Review and manage Consumer Forums • Review and manage Planning Council Membership Attendance • Develop membership recruitment campaign • Review and manage membership application process • Review membership matrix for compliance with federal mandate • Planning for next grant year Town Hall meetings/Sponsors • Review Scope of Work & Planning Council Activity Timelines (PCAT)

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

Ray Welsh, Chair

Item	Discussion, Motions, and Actions
VII. <u>Parking Lot Items</u>	Attendance Policy: The committee discussed bringing back the attendance policy that was recently suspended during this time of virtual meetings.
VIII. <u>New Business</u>	<p>Motion to refer Yusef Lloyd Bey to be accepted by the general planning council was made by Deeanne and seconded by David Adams.</p> <p>Planning for Annual Meeting: Ray and Thomas will be meeting to nail down the details for the annual meeting in March.</p> <p>Mark Bengé Nominations: Support staff will make sure that the nominations link is posted on the website.</p> <p>Consumer Satisfaction Survey: The committee is going to take a look at forming a consumer satisfaction survey. Support staff will provide examples of such in other jurisdictions.</p> <p>Exit Interview for PC Members: the committee is going to take a look at exit interview examples to see if they can be incorporated into the current membership process.</p>
IX. <u>Review and manage membership application process</u>	<p>The committee reviewed the application process and agreed that the process should be as follows: The CDC to first review the application to determine eligibility and whether the applicant is a consumer, a provider, or a general member of the public. Once eligibility is determined, there will be room for follow-up questions for both the committee and the applicant to get to know the group as whole. CDC will bring to steering the application and once voted on, the vice-chair will follow-up with the applicant and let them know of the decision that was made.</p> <p>The CDC also wanted to review the priority in which applicants were selected to join the Planning Council. The strategy is:</p> <ol style="list-style-type: none"> 1. Make priority for those living w/HIV 2. Fill in the categories that are legislatively required 3. Match the BPTGA “epi” profile- making sure the Planning Council matches the population of the individuals served 4. Having proper representation from Bergen County and Passaic County.
X. <u>Review membership matrix for compliance with federal mandate</u>	The committee reviewed the membership matrix. With a recent resignation, there is currently 19 members, and the council is made up of 31% unaligned consumers.
XI. <u>Announcements</u>	There were none at this time.
XII. <u>Next Community Development Committee Meeting</u>	<ul style="list-style-type: none"> • January 13th, 2022 • February 10th, 2022 • March 10th, 2022
XIII. <u>Adjournment</u>	The meeting was adjourned at 2:15 p.m.

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