



**Ray. Welsh & Nick Kubisky, Co - Chairs**

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**Community Development Committee Meeting**

**Minutes Meeting Date:** Thursday, January 14, 2021

**Start Time:** 1:03 p.m.

**End Time:** 2:00 p.m.

**Location:** Teleconference via Zoom

**Presiding Chair:** Ray Welsh

**Recorder:** Deryk Jackson

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**Summary of Committee Business Votes**

- **APPROVAL OF MINUTES**
- **APPROVAL OF MARK BENGE AWARDS**
- **APPROVAL OF SUBRECIPIENT LETTER**

- I. **Moment of Silence** – Ray Welsh called the meeting to order at 1:03 p.m. A moment of silence was observed for those affected by HIV.
- II. **Roll Call**
- III. **Welcome by the Chair** – Chair welcomed the commissioners, guests, and the public.
- IV. **Public Comments**
- V. **Review & Approval of Minutes: (December 10, 2020)** (Action) – A motion to approve the December 10, 2020 minutes was made by Ivonne Malave and seconded by Abraham Corsino.  
**VOTE: All – In Favor**
- VI. **Review PCAT**

January 2021	<ul style="list-style-type: none"><li>• Review PCAT for progress</li><li>• Review and manage Consumer Forum</li><li>• Review and manage Planning Council Membership attendance</li><li>• Develop membership recruitment campaign</li><li>• Review and manage membership application process</li><li>• Review membership matrix for compliance with federal mandate</li><li>• Annual Recruitment Meeting</li></ul>
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**Mission Statement**

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.



**VII. Review Parking Lot Items 1.14.2021** *(Discussion)*

ITEM	STATUS
Mark Benge Awards	<p>The Committee reviewed and discussed logistics for the Mark Benge awards for the 20-21 period. There are 6 components that make up the criteria for the Mark Benge awards:</p> <ul style="list-style-type: none"><li>• Culturally competent</li><li>• Non-judgmental</li><li>• Consumer-friendly</li><li>• Empowers consumers</li><li>• Compassionate</li><li>• Strong Advocate</li></ul> <p>There are 6 categories that the award can be given out to, Medical Services, Physicians &amp; Nurses, Religious &amp; Civic, Social Service Agency, Individual (one from each county) and Social Service Personnel.</p> <p>A motion to go forward with the Mark Benge awards in March 21 for the 20-21 grant year was made by Ivonne Malave and seconded by Ric Miles.</p> <p><b>VOTE: All in favor.</b></p> <p>Ray Welsh will be sending out the Mark Benge awards form.</p>

**VIII. New Business** – The Planning Council has started the Needs Assessment survey with the added benefit as serving as a recruitment campaign. The committee discussed also sending out a letter to subrecipients in the TGA for unaligned consumers who would be interested in serving on the Planning Council. A motion was made by Ray Welsh and seconded by Ivonne Malave to approve letter to subrecipients.

**VOTE: All in favor.**

**IX. Review and manage Planning Council Membership attendance** – The committee reviewed the Planning Council membership attendance current as of 1.05.2021.

**X. Review and manage membership application process** – No applications at this time.

**XI. Review membership matrix for compliance with federal mandate** – There has been no change in the Planning Council membership matrix.

**XII. Announcements** – PLWH are able to get their COVID-19 vaccinations.

**XIII. Public Comments** – There were none at this time.

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**PATERSON-PASSAIC COUNTY-BERGEN COUNTY**  
HIV HEALTH SERVICES PLANNING COUNCIL

**XIV. Adjournment – 2:00 p.m.**

Name of Commissioner	3/12/2020	4/9/2020	5/14/2020	6/11/2020	8/13/2020	9/10/2020	10/8/2020	11/12/2020	12/10/2020	1/14/2021		
1. David Adams	O	O	O	P	P	P	P	P	P	O		
2. Anjetica Boatwright	O	P	O	P	O	O	O	O	O	O		
3. Nick Kubisky	P	P	P	P	P	P	P	P	O	O		
4. Ivone Malave	O	P	O	P	P	P	P	P	P	P		
5. Abraham Corsino			P	P	P	O	O	P	P	P		
6. Ray Welsh	P	P	P	P	P	P	P	P	P	P		
7. Ric Miles						P	P	O	P	P		
8. Jacques										P		
Members Present	4	4	3	6	5	4	5	5	5	5		
Public/Guests	0	1	0	1	0	1	5	1	1	1		
Support Staff	2	2	2	2	1	1	1	2	2	2		

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