

Ray Welsh & Peter Gennat, Co-Chairs

**Bergen/Passaic TGA Community Development Committee Monthly Meeting**

**MEETING MINUTES**

Thursday, September 15, 2022, 1:00 – 3:00 pm

Meeting via Zoom Teleconference

**ATTENDANCE**

Members	Present	Absent	Recipient Representatives	Present	Absent
David Adams		X	Milagros Izquierdo		X
Anjettica Boatwright		X			
Abraham Corsino	X				
Deeanne Hackett	X				
Shametra Hall	X				
Peter Gennett	X				
Ray Welsh	X				
Ric Miles		X			
<b>PC Support Staff</b>					
Thomas Rodriguez-Schucker		X			
Deryk Jackson	X				
<b>Guest:</b>					

**AGENDA**

Item	Discussion, Motions, and Actions
<b>(1.0) <u>Moment of Silence</u></b>	Ray Welsh called the meeting to order at 1:05 p.m. A moment of silence was observed for those affected by HIV.
<b>(2.0) <u>Welcome by the Chair</u></b>	Chair welcomed the Commissioners, guests, and the public.
<b>(3.0) <u>Roll Call</u></b>	Support staff took roll call.
<b>(4.0) <u>Public Comments</u></b>	There were none at this time.
<b>(5.0) <u>Review &amp; Approval of Minutes</u></b>	A motion to approve the June 9, 2022, minutes was made by Peter Gennat and seconded by Deeanne Hackett. <b>VOTE:</b> <b>FOR (4): Corsino, Gennatt, Hall, Hackett</b> <b>AGAINST (0):</b> <b>ABSTAIN (1): Welsh</b> <b>The motion passed.</b>
<b>(6.0) <u>Review PCAT</u></b>	September <ul style="list-style-type: none"> <li>Review PCAT for Progress</li> <li>Review and resolve parking lot items</li> </ul>

**Mission Statement**

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.



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Item	Discussion, Motions, and Actions
	<ul style="list-style-type: none"> <li>• Review and manage Planning Council training</li> <li>• Review and manage Planning Council Membership Attendance</li> <li>• Develop membership recruitment campaign</li> <li>• Review and manage membership application process</li> <li>• Review membership matrix for compliance with federal mandate</li> <li>• Town Hall Meetings for Input into the PSRA Process</li> <li>• Planning for Day of Capacity</li> <li>• Planning for Annual Meeting</li> </ul>
<b>(7.0)</b> <u>Parking Lot Items</u>	<ul style="list-style-type: none"> <li>• Review PC Membership Application – The committee started to review an application that was submitted. Upon further review, the application was found to be incomplete. Support Staff to reach out to applicant to fill out the remainder of the application for review.</li> </ul>
<b>(8.0)</b> <u>New Business</u>	<ul style="list-style-type: none"> <li>• <b>Review Scope of Work &amp; Planning Council Activity Timelines (PCAT)</b> – This item was reviewed.</li> <li>• <b>Review and manage Planning Council Membership attendance</b> – The committee reviewed the membership attendance. At this time there is no concern.</li> <li>• <b>Review membership matrix for compliance with federal mandate</b> – There has been no changes in the Planning Council membership matrix.</li> <li>• <b>Review and manage Planning Council training</b> – Support staff to finalize a date for the one-day, PC orientation training.</li> <li>• <b>Develop membership recruitment campaign</b> – This item will be tabled until the virtual site visit report is issued.</li> <li>• <b>Review and manage membership application process</b> – There was one application that was submitted. The application was incomplete. Support Staff to reach out to the individual to finish commissioner application.</li> <li>• <b>Town Hall Meeting for input into the PSRA process</b> – The committee would like to hold this in the spring of 2023. Discussion and planning will continue at the next committee meeting.</li> </ul>
<b>(9.0)</b> <u>Announcements</u>	There were none at this time.

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Item	Discussion, Motions, and Actions
<b>(10.0) <u>Public Comments</u></b>	There were none at this time.
<b>I. <u>Adjournment</u></b>	The meeting was adjourned at 2:06 p.m.

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