

Ray Welsh & Peter Gennat, Co-Chairs

## Bergen/Passaic TGA Community Development Committee Monthly Meeting

### MEETING MINUTES

Thursday, October 13, 2022, 1:00 – 3:00 pm

Meeting via Zoom Teleconference

#### ATTENDANCE

Members	Present	Absent	Recipient Representatives	Present	Absent
David Adams		X	Milagros Izquierdo		X
Anjettica Boatwright	X				
Abraham Corsino	X				
Deeane Hackett	X				
Shametra Hall	X				
Peter Gennett	X				
Ray Welsh		X			
Ric Miles		X			
PC Support Staff					
Thomas Rodriguez-Schucker	X				
Deryk Jackson	X				
Guest:					

#### AGENDA

Item	Discussion, Motions, and Actions	
I. <u>Moment of Silence</u>	Peter Gennat called the meeting to order at 1:10 p.m. A moment of silence was observed for those affected by HIV.	
II. <u>Welcome by the Chair</u>	Chair welcomed the Commissioners, guests, and the public.	
III. <u>Roll Call</u>	Support staff took roll call.	
IV. <u>Public Comments</u>	There were none at this time.	
V. <u>Review &amp; Approval of Minutes</u>	<p>A motion to approve the September 15, 2022, minutes was made by Deeane Hackett and seconded by Anjettica Boatwright.</p> <p><b>VOTE:</b></p> <p><b>FOR (4):</b> Boatwright, Corsino, Hall, Hackett</p> <p><b>AGAINST (0):</b></p> <p><b>ABSTAIN (1):</b> Genett</p> <p><b>The motion passed.</b></p>	
VI. <u>Review PCAT</u>	October	<ul style="list-style-type: none"> <li>Review PCAT for Progress</li> <li>Review and resolve parking lot items</li> <li>Review and manage Planning Council training</li> </ul>

#### Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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Item	Discussion, Motions, and Actions
	<ul style="list-style-type: none"> <li>• Review and manage Planning Council Membership Attendance</li> <li>• Develop membership recruitment campaign</li> <li>• Review and manage membership application process</li> <li>• Review membership matrix for compliance with federal mandate</li> <li>• Planning for Annual Meeting</li> </ul>
<b>VII. <u>Parking Lot Items</u></b>	<p><b>Monthly Commissioner Spotlight</b> – The next commissioner spotlight will be Deeanne Hackett.</p> <p><b>Develop Membership Recruitment Campaign</b> – In response to the findings from the HRSA Virtual Site Visit, the Community Development Committee will be working on a recruitment campaign to address all the vacancies and bring the Planning Council into compliance. The committee has started compiling ideas for recruitment. The committee would like to be more visible to the public to engage in the community more. Also, with meetings going back in person, the committee thinks it would be a great time for consumers to come into the Planning Council and learn it's operations.</p> <p><b>In-Person meetings</b> – The committee discussed reaching out to members to let them know in-person meetings are starting in November.</p> <p><b>Planning For Town Hall/Consumer Forum</b> – The committee wants to hold the consumer forum in the spring of 2023. The committee has set a tentative date for April.</p>
<b>VIII. <u>New Business</u></b>	<ul style="list-style-type: none"> <li>• <b>Review and manage Planning Council Membership Attendance</b> – The committee reviewed the membership attendance.</li> <li>• <b>Review the membership matrix for compliance with the federal mandate</b> – There have been no changes in the Planning council matrix.</li> <li>• <b>Review and manage Planning Council training</b> – Support Staff suggested that the Committee have a mandatory orientation for members at the start of the grant year.</li> <li>• <b>Review and manage the membership application process</b> – there are no new membership applications at this time.</li> <li>• <b>Planning for annual meeting</b> – As the Brownstone is unavailable, the committee will reach out to New Bridge Medical to check venue space availability.</li> </ul>

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<b><u>IX. Announcements</u></b>	Deeanne and Shemetra announced the upcoming Breast Cancer Walk. Fliers will be sent out via email.
<b><u>X. Next Community Development Committee Meeting</u></b>	<ul style="list-style-type: none"><li>• November 10<sup>th</sup>, 2022</li><li>• December 8<sup>th</sup>, 2022</li></ul>
<b><u>XI. Adjournment</u></b>	The meeting was adjourned at 2:09 p.m.

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