



Ray Welsh, Chair

Bergen/Passaic TGA Community Development Committee Monthly Meeting

MEETING MINUTES

Thursday, January 13, 2021, 1:00 – 3:00 pm

Meeting via Zoom Teleconference

ATTENDANCE

Members	Present	Absent	Recipient Representatives	Present	Absent
David Adams		X	Milagros Izquierdo		X
Ivonne Malave		X			
Abraham Corsino	X				
Ray Welsh	X				
Ric Miles	X				
Deeanne Hackett	X				
PC Support Staff					
Thomas Rodriguez-Schucker		X			
Deryk Jackson	X				
Guest: Yusuf Lloyd-Bey					

AGENDA

Item	Discussion, Motions, and Actions	
I. <u>Moment of Silence</u>	Ray Welsh called the meeting to order at 1:05 p.m. A moment of silence was observed for those affected by HIV.	
II. <u>Welcome by the Chair</u>	Chair welcomed the Commissioners, guests, and the public.	
III. <u>Roll Call</u>	Support staff took roll call.	
IV. <u>Public Comments</u>	There were none at this time.	
V. <u>Review & Approval of Minutes</u>	A motion to approve the December 9, 2021, Minutes was made by Deeanne Hackett and seconded by Ray Welsh VOTE: ALL IN FAVOR	
VI. <u>Review PCAT</u>	December	<ul style="list-style-type: none">• Review PCAT for Progress• Review and manage Consumer Forums• Review and manage Planning Council Membership Attendance• Develop membership recruitment campaign• Review and manage membership application process• Review membership matrix for compliance with federal mandate• Planning for next grant year Town Hall meetings/Sponsors• Review Scope of Work & Planning Council Activity Timelines (PCAT)

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care, and support services.

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Item	Discussion, Motions, and Actions
VII. <u>Parking Lot Items</u>	<p><u>Attendance Policy:</u> The committee discussed, at length, bringing back the attendance policy that was recently suspended during this time of virtual meetings. A motion was made to bring back the attendance for the planning council general meetings by Ric Miles and was seconded by Deeanne Hackett</p> <p><u>Improving Engagement in the Planning Council:</u> The committee tabled this for now.</p> <p><u>Planning for Annual Meeting:</u> Vice Chair Ray is planning to meet with Support Staff to discuss the logistics of the annual meeting; whether it will be in-person or via zoom due to the surge of COVID-19 cases. The committee originally had planned the annual meeting in March to be held in person at Tiramisu.</p> <p><u>Mark Benge Nominations:</u> There have not been any nominations for the Mark Benge award yet. The committee would like to award nominees at the annual meeting.</p> <p><u>Consumer Satisfaction Survey:</u> The committee discussed coming up with a consumer satisfaction survey. Currently in the TGA clients are asked to complete a brief survey after each service they touch. However, it was brought up that the data from that survey has not been collected regularly. The committee asked for that to be brought up at the next Clinical Quality Management committee meeting.</p> <p><u>Exit Interview for PC Members:</u> Support staff will find examples of exit interviews for review and discussion at the next committee meeting.</p>
VIII. <u>New Business</u>	There was no new business at this time.
IX. <u>Review and manage membership application process</u>	This item was removed as a standing item on the agenda.
X. <u>Review membership matrix for compliance with federal mandate</u>	<p>There are currently 18 members on the Planning Council with 33% unaligned consumers. There are 3 vacant membership categories; representatives of Hospital Planning Agencies, Local Public Health Agencies, Representatives of individuals who were Federal, State, or local prisoners.</p> <p>Jessica Obara, resigned early in the Month of January. Due to her job relocation, she would no longer be eligible to be a commissioner on the Council.</p>
XI. <u>Announcements</u>	There were none at this time.
XII. <u>Next Community Development Committee Meeting</u>	<ul style="list-style-type: none"> February 10th, 2022 March 10th, 2022 April 14th, 2022
XIII. <u>Adjournment</u>	The meeting was adjourned at 2:38 p.m.

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