



STEERING COMMITTEE AGENDA

Tuesday, February 1, 2022 - **9:30 a.m. to 11:00 a.m.**

VIA Zoom

To Join: <https://us02web.zoom.us/j/83778192857?pwd=ZlIzN280SHIIL0JwVzk5cmVFWTNTZz09>

Or Dial-In: +1 (929) 205 6099

Meeting ID: 837 7819 2857

Password: 037551

- I. Moment of Silence**
- II. Welcome by the Chair**
- III. Roll Call**
- IV. Review & Approval of Minutes:** January 4, 2022, meeting
- V. Report of the Chair** *(For discussion)*
 - a. Chair’s Report
 - b. New Jersey HIV Planning Group (NJHPG) Update
- VI. Business Items** *(For possible action)*
 - a. Review Steering Committee PCAT
 - b. Review Planning Council Meeting Evaluations Results: January 4, 2022, meeting
 - c. Recipient Updates
 - d. Planning Council Committee Reports
 - i. Planning and Development Committee (P&D)
 - ii. Community Development Committee (CDC)
- VII. Parking Lot Items/ Unfinished Business**

ITEM	STATUS
At-Large Steering Committee Member	The Chair will identify and reach out to one more potential commissioner who can serve as an at large member on the Steering Committee.
Review of Memorandum of Understanding.	Support Staff will send out prior to next meeting. The committee will bring back any edits/changes needed for discussion at the next committee meeting.

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care and support services.



Review of Policy and Procedures Manual	Support Staff will send out prior to next meeting. The committee will bring back any edits/changes needed for discussion at the next committee meeting.
Meeting Request from MOU	A motion was passed at the previous meeting to hold a meeting between all stakeholders on the MOU.
Approval or Planning Council Support Staff Contract	The steering committee will revisit this item once the contract is executed by the Recipient.

VIII. New Business *(For discussion)*

- a. Review Scope of Work & Planning Council Activity Timelines (PCAT)
- b. Approval of Planning Council Support Staff Contract
- c. Development of Directives to the Recipient
- d. Review Draft 2022/23 Meeting Schedule

IX. Next Steering Committee Meeting: Tuesday, March 1st, 2021, 9:30 a.m., via zoom

X. Adjournment

Upcoming Planning Council Meetings:

- Planning & Development Committee – Thursday, February 10th, 10:45am – 12:45pm
- Community Development Committee – Thursday, February 10th, 1:00pm – 3:00pm

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