

Bergen/Passaic TGA Steering Committee Monthly Meeting

MEETING MINUTES

Tuesday, June 7, 2022, 9:30 – 11:00 am

Meeting via Zoom Teleconference

ATTENDANCE

Members	Present	Absent	Recipient Representatives	Present	Absent
Anjettica Boatwright	X		Milagros Izquierdo		X
Jerry Dillard	X				
Peter Gennat		X			
Andriana Herrera	X				
Ric Miles	X				
Karen Walker		X			
Ray Welsh	X				
PC Support Staff					
Thomas Rodriguez-Schucker	X				
Deryk Jackson	X				
Guests:					

AGENDA

Item	Discussion, Motions, and Actions
I. <u>Moment of Silence</u>	Ric Miles called the meeting to order at 9: 41 am and A moment of silence was observed for those affected by HIV.
II. <u>Welcome by the Chair</u>	The chair welcomed the commissioners, guests, and the public.
III. <u>Roll Call</u>	Support staff took roll call.
IV. <u>Review & Approval of Minutes</u>	A motion to approve May 3, 2022, minutes was made by Ray Welsh and seconded by Jerry Dillard. VOTE: FOR (5): Boatwright, Dillard, Herrera, Miles, Welsh AGAINST (0): ABSTAIN (0):
V. <u>Report of the Chair</u>	
a. Chair's Report	The next HRSA Project Officer Call will take place on Thursday, July 7 th at 2pm. Priscilla, our Project Officer with HRSA instructed that the letter be sent to her regarding consumer incentives for participation. Reminder - The HRSA National Ryan White Conference will be taking place virtually in August from the 23-26. Registration for the conference is now open.

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Item	Discussion, Motions, and Actions	
VI. Business Items		
a. Review Steering Committee PCAT	June	<ul style="list-style-type: none"> • Receive reports of standing committees • Program updates and collaboration with the Recipient's Office • Review and resolve parking lot items • Negotiation of PC budget amount with Recipient (in June) • Review and Sign Annual Progress Report/Program Terms Report • Administer the Assessment of the efficiency of the administrative mechanism (AEAM).
b. Review Planning Council Meeting Evaluation Results	Support staff presented the results of the May 3, 2022 Planning Council meeting evaluation.	
c. Determine Planning Council Training	<p>Training Ideas:</p> <ul style="list-style-type: none"> • Map of HIV/AIDS by city, Steering Committee wants to make a data request to the State for HIV/AIDS by City • Harm Reduction <ul style="list-style-type: none"> ○ Committee wants to reach out to Jokebed Sainthil from Hyacinth ○ CAPCO and Buddies have new grant that is coming that revolves around Harm Reduction, Also, reach out to PAINN. • ETE & EHE • Acronym Training 	
d. Recipient Updates	Staff reported on behalf of the Recipient: Thomas presented the findings from the Virtual Site Visit.	
e. New Jersey HIV Planning Group (NJHPG) Update	The first hybrid meeting occurred for the NJHPG. Acoustics did not work for sound for virtual attendees.	
f. Planning Council Committee Reports	<p>Planning and Development-</p> <p>The P&D committee last met on Thursday, May 12, 2022. They are continuing to plan for the upcoming Priority Setting & Resource Allocations process. This year's PSRA will be held on September 21st and 22nd from 9:00 am to 1:00 pm. It is currently being planned for virtual, however a hybrid method may become available. Support Staff and committee members are researching possible meeting spaces for the hybrid method.</p> <p>Community Development-</p> <p>The Community Development Committee last met on Thursday, May 12, 2022 :</p> <ul style="list-style-type: none"> • Current Membership is at 18 members, with 31% unaligned consumers. • The council is in need of: 	

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	1. Unaligned consumers 2. Young Hispanic/LatinX Males <ul style="list-style-type: none"> Vacancies in Local Public Health Agency, Hospital Planning Agency, and Representatives of the formerly incarcerated. The committee discussed meeting times and proposed that if meetings were held at a different time of day that didn't interfere with work, it would attract the younger population to the meetings.
g. Review Annual Progress Report/Program Terms Report	This will be discussed next month.
VI. <u>Parking Lot Items/ Unfinished Business</u>	PC Quality Management Plan – This has been resolved, the Planning Council will adopt the CQM plan.
VII. <u>New Business</u>	No new business at this time.
VIII. <u>Announcements</u>	There were no announcements at this time.
IX. <u>Public Comments</u>	There were no public comments at this time.
X. <u>Adjournment</u>	A motion to adjourn the meeting was made by Anjettica Boatwright and was seconded by Jerry Dillard. The meeting adjourned at 11:25 am.
Next Steering Committee Meeting	Tuesday, July 12, 2022 beginning at 9:30am

Name of Commissioner	3/1/2022	4/5/2022	5/3/2022	6/7/2022	7/1/2022	8/2/2022	9/13/2022	10/4/2022	11/8/2022	12/6/2022	1/10/2023	2/7/2023
1. Anjettica Boatwright	P	P	P	P								
2. Dillard, Jerry	P	P	P	P								
3. Peter Gennat	P	-	-	O								
4. Herrera, Andriana	O	P	P	P								
5. Ric Miles	P	P	P	P								
6. Walker, Karen	O	P	P	O								
7. Welsh, Ray	P	P	P	P								
Members Present	3	6	6	5								
Recipient's Office	0	0	0	0								
Public/Guests	4	0	0	0								
Support Staff	2	2	1	2								

Key: Present (P), Late (L), Alternate (A), Absent (O)

*Alternate was present at time of roll call. Commissioner arrived afterward.

**Resignation received on this day.

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