



## STEERING COMMITTEE AGENDA

Tuesday, March 1, 2022 - **9:30 a.m. to 11:00 a.m.**

VIA Zoom

**To Join:** <https://us02web.zoom.us/j/83122079751?pwd=UHVhMGxJTjdxM1haTTNHV1d3UTY5dz09>

**Or Dial-In:** +1 (929) 205 6099

**Meeting ID:** 831 2207 9751

**Password:** 204783

- I. Moment of Silence**
- II. Welcome by the Chair**
- III. Roll Call**
- IV. Review & Approval of Minutes:** February 1, 2022, meeting *(For possible action)*
- V. Report of the Chair** *(For discussion)*
  - a. Chair's Report
  - b. New Jersey HIV Planning Group (NJHPG) Update
- VI. Business Items** *(For possible action)*
  - a. Review Steering Committee PCAT
  - b. Review Memorandum of Understanding
  - c. Review of Policy and Procedures Manual
  - d. Review Planning Council Meeting Evaluations Results: February 1, 2022, meeting
  - e. Recipient Updates
  - f. Planning Council Committee Reports
    - i. Planning and Development Committee (P&D)
      - Approval of Service Standard Updates/Changes *(For possible action)*
      - Approval of 2022 Directives to the Recipient *(For possible action)*
    - ii. Community Development Committee (CDC)
      - Approval of Attendance Policy *(For possible action)*
- VII. Parking Lot Items/ Unfinished Business**

### Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care and support services.



<b>ITEM</b>	<b>STATUS</b>
<b>At-Large Steering Committee Member</b>	The Chair will identify and reach out to one more potential commissioner who can serve as an at large member on the Steering Committee.
<b>Meeting Request from MOU</b>	A motion was passed at the previous meeting to hold a meeting between all stakeholders on the MOU.
<b>Approval or Planning Council Support Staff Contract</b>	The steering committee will revisit this item once the contract is executed by the Recipient.
<b>Review Draft 2022/23 Meeting Schedule</b>	Steering Committee will review and bring to vote for approval at the next committee meeting.

**VIII. New Business** *(For discussion)*

- a. Review Scope of Work & Planning Council Activity Timelines (PCAT)
- b. Approval of Planning Council Support Staff Contract

**IX. Next Steering Committee Meeting:** Tuesday, April 5<sup>th</sup>, 2022, 9:30 a.m., via zoom

**X. Adjournment**

**Upcoming Planning Council Meetings:**

- Planning & Development Committee – Thursday, March 10<sup>th</sup>, 10:45am – 12:45pm
- Community Development Committee – Thursday, March 10<sup>th</sup>, 1:00pm – 3:00pm
- Steering Committee – Tuesday, April 5<sup>th</sup>, 9:30am – 11:00am
- Planning Council – Tuesday, April 5<sup>th</sup>, 11:30am – 2:00pm

[www.bergenpassiactga.org](http://www.bergenpassiactga.org)

**Mission Statement**

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care and support services.