



STEERING COMMITTEE AGENDA

Tuesday, August 4, 2020 - **9:30 a.m. to 11:00 a.m.**

VIA Zoom

To Join: <https://us02web.zoom.us/j/83454525350?pwd=WE4vTE01VEwzUFRMNGdKVDREdWdsQT09>

Or Dial-In: +1 (929) 205 6099

Meeting ID: 834 5452 5350

Password: 058986

- I. **Moment of Silence**
- II. **Welcome by the Chair**
- III. **Roll Call**
- IV. **Review & Approval of Minutes:** June 2, 2020 meeting
- V. **Parking Lot Items** (*Discussion*)

ITEM	STATUS
Support Staff working on developing a Planning Council Policies & Procedures Manual	This item will be reviewed at August meeting.
Upload new service standards on the E2 system for provider	Support staff will work with the Recipient to upload the standards into E2.
Bergen-Passaic TGA Ryan White service provider information to be available on website	Support staff to have most recent service provider information available on the website.
Emphasize to Commissioners the importance of completing the evaluations	This item is ongoing

- VI. **Report of the Chair** (*For discussion*)
- VII. **Business Items** (*For possible action*)
 - a. Review Steering Committee PCAT
 - b. Review Planning Council Meeting Evaluations Results: June 2, 2020 meeting
 - c. Decide next month's training topic for Planning Council

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care and support services.



- d. Planning Council Committee Reports
 - i. New Jersey HIV Planning Group (NJHPG) Update
 - ii. Planning and Development Committee (P&D)
 1. 6.11.2020 Meeting
 2. 7.9.2020 PSRA Workshop
 - iii. Community Development Committee (CDC)

VIII. Unfinished Business *(For possible action)*

- a. Planning Council Corrective Action Response to HRSA Site Visit Report
- b. Planning Council Policies & Procedures review and updates

IX. New Business *(For possible action)*

- a. Administer the 2019 Assessment of the efficiency of the administrative mechanism (AAM)
- b. Review and approve carryover request from the Recipient's Office
- c. Membership terms- possibility of extending membership terms by one year due to the impact COVID has had on PC and committee meetings

X. Next Steering Committee Meeting: Tuesday, September 1, 2020 9:30 a.m., via zoom

XI. Adjournment

Upcoming Planning Council Meetings:

- Planning & Development Committee – Thursday, August 13th, 10:45am – 12:45pm
- Community Development Committee – Thursday, August 13th, 1:00pm – 3:00pm
- Steering Committee – Tuesday, September 1st, 9:30am – 11:00am
- Planning Council – Tuesday, September 1st, 11:30am – 2:30pm

www.bergenpassiactga.org

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