



STEERING COMMITTEE AGENDA

Tuesday, April 7, 2020 - **9:00 a.m. to 11:00 a.m.**

VIA Zoom

- I. Moment of Silence**
- II. Welcome by the Chair**
- III. Review & Approval of Minutes:** Meetings of March 3, 2020
- IV. Review Parking Lot Items** (*Discussion*)

ITEM	STATUS
Ask Hyacinth (or other) about a presentation on safe injection sites (success/challenges)	Open- K. Walker to connect with Hyacinth
Discuss ways to collect CAEAR dues	Ongoing
Work on developing a Planning Council Policies & Procedures Manual	Support staff to introduce a draft for committee review
Add to Policies & Procedures: Provide a training for new PC leadership on the business of the PC	Support staff to introduce a draft for committee review
Emphasize to commissioners the importance of completing the evaluations	Ongoing

- V. Report of the Chair** (*For possible action*)
- VI. Business Items** (*For possible action*)
 - a. Review Steering Committee PCAT
 - b. Review Planning Council Meeting Evaluations Results: March 3, 2020
 - c. Decide next month's training topic for Planning Council
 - d. Negotiation of PC budget amount with recipient
 - e. Design the Assessment of the efficiency of the administrative mechanism (AAM)
 - f. Recipients Report
 - g. Planning Council Committee Reports
 - i. Planning and Development Committee (P&D)
 - 1. New Jersey HIV Planning Group (NJHPG) Update
 - ii. Community Development Committee (CDC)

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care and support services.



PATERSON-PASSAIC COUNTY-BERGEN COUNTY
HIV HEALTH SERVICES PLANNING COUNCIL

VII. Unfinished Business *(For possible action)*

- a. Planning Council Corrective Action Response to HRSA Site Visit Report
- b. Planning Council Policies & Procedures review and updates
- c. 2020 Planning Council Directives to the Recipient

VIII. New Business

IX. Next Steering Committee Meeting: Tuesday, May 5, 2020 9:00 a.m.

X. Adjournment

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