



STEERING COMMITTEE AGENDA

Tuesday, October 6, 2020 - **9:30 a.m. to 11:00 a.m.**

VIA Zoom

To Join: <https://us02web.zoom.us/j/86479650025?pwd=bjYvZi9oamc1eDVcbWhKd2JSSjNrQT09>

Or Dial-In: +1 (929) 205 6099

Meeting ID: 864 7965 0025

Password: 650920

- I. **Moment of Silence**
- II. **Welcome by the Chair**
- III. **Roll Call**
- IV. **Review & Approval of Minutes:** September 1, 2020 meeting
- V. **Parking Lot Items** (*Discussion*)

ITEM	STATUS
Policies & Procedures Manual	Support Staff will provide updates on P&P manual and committee will review manual in sections.
Membership Categories	Support Staff will provide the most recent membership categories for review in committee for any changes.
Emphasize to Commissioners the importance of completing the evaluations	This item is ongoing

VI. **Report of the Chair** (*For discussion*)

VII. **Business Items** (*For possible action*)

- a. Review Steering Committee PCAT
- b. Review Planning Council Meeting Evaluations Results: September 1, 2020 meeting
- c. Decide next month's training topic for Planning Council
- d. Planning Council Committee Reports
 - i. New Jersey HIV Planning Group (NJHPG) Update
 - ii. Planning and Development Committee (P&D)
 - iii. Community Development Committee (CDC)

Mission Statement

We strive to identify all individuals living with HIV/AIDS or at risk of HIV infection in Bergen and Passaic Counties and provide access to prevention, continuous care and support services.



VIII. Unfinished Business *(For possible action)*

- a. Planning Council Corrective Action Response to HRSA Site Visit Report
 - i. Planning Council Policies & Procedures review and updates

IX. New Business *(For possible action)*

- a. Review results from the 2019 Assessment of the Administrative Mechanism
- b. Appoint Nominations Committee for Chair/Vice-Chair elections in December

X. Next Steering Committee Meeting: Tuesday, November 3, 2020 9:30 a.m., via zoom

XI. Adjournment

Upcoming Planning Council Meetings:

- Planning & Development Committee – Thursday, October 8th, 10:45am – 12:45pm
- Community Development Committee – Thursday, October 8th, 1:00pm – 3:00pm
- Steering Committee – Tuesday, November 3rd, 9:30am – 11:00am
- Planning Council – Tuesday, November 3rd, 11:30am – 2:30pm

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