

COMMUNITY DEVELOPMENT COMMITTEE (CDC)

Meeting of September 13, 2018

Present: <ol style="list-style-type: none">1. Nick Kubisky, Committee Co-Chair2. Wayne Cesa3. Brian McCormick4. Gregory Kelly	<ol style="list-style-type: none">5. Ivonne Malave6. Ray Welsh Support Staff: Sandra Gonzalez	Absent: <ul style="list-style-type: none">○ Eduardo Elizondo○ Khalilah Daniels○ Graziela Ferreria○ David Adams
---	--	--

Meeting Summary

- Start Time 1:06 p.m., followed by Welcome & Moment of Silence
- The notes/recap of the CDC's August 9, 2018 meeting were approved unanimously.
- A review of the PCAT took place.
- **Membership**
 - Admin provided updates on the Federal Reflectiveness Mandate (membership matrix).
 - The Planning Council's membership total is 27 and our representation of PLWH is 41%. The Part B Recipient and Hospital/Healthcare Planning membership categories are vacant.
- **Day of Capacity Building**
 - Discussed arrangements for October 2, 2018 (Event will be 8:30 a.m.–2:30 p.m.)
 - Theme: All Aboard, the Progress Express!
 - AIDS United has been confirmed to provide capacity building assistance on the topic of Cultural Humility. The conduit working with the Planning Council will be Buddies of NJ, via a request submitted by NJDOH (L. Dykstra's office).
- **Presence in Community**
 - Upcoming: World AIDS Day – Candlelight Vigil @ Steps of Paterson's City Hall
- **Announcements**
 - HIV & Aging event @ Buddies of NJ; see R. Welsh
 - 10/4/18 My Best Friend Cullen event
- **Prospective New Member Orientation (2:00 p.m.)**
 - Admin welcomed and conducted an orientation session for the prospective new members.
 - Applicants who were in attendance were: B. McCormick, A. Herrera, J. Obara, D. Ezomo, A. Ponce, L. Dykstra and L. Edmerson (alternate for G. Price).
 - Planning Council Chair, K. Walker, also attended the orientation session.
- **Adjournment 3:30 p.m.**

Action Items

1. Plan on sending thank-you/acknowledgement cards to long-serving commissioners who retire; when applicable, send condolences cards: **ONGOING**
2. As approved by CDC, Admin to inquire about ordering a special recognition plaque for Commissioner P. Zeno-Martinez (who will be retiring) to be presented at the annual meeting.