

COMMUNITY DEVELOPMENT COMMITTEE (CDC)

Meeting of July 12, 2018

Present: <ol style="list-style-type: none">1. Eduardo Elizondo, Committee Chair2. Nick Kubisky, Committee Co-Chair3. Wayne Cesa4. David Adams5. Gregory Kelly6. Graziela Ferreria7. Brian McCormick	Absent: <p>Ivonne Malave Khalilah Daniels Ray Welsh</p> Support Staff: <p>Thomas Schucker Sandra Gonzalez</p>
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Meeting Summary

- Start Time 1:00 p.m.
- A review of the PCAT took place. Revisions will be made to reflect the activities of the CDC.
- CDC provided the Recipient's Office with its budget/wish list. No further feedback or final decision has been communicated back to the committee.
- **Presence in Community Events**
 - CDC has not attended and/or participated in any community events. The necessary materials and supplies are not available. Committee needs to make a good impression at events and should look professional.
 - CDC would benefit from obtaining lists of upcoming community events from the City of Paterson, providers and other organizations.
 - Passaic County Fair
Aug 16, 2018 — Aug 19, 2018
Garret Mountain Reservation
- **Discussion:** The question was raised about why the PC/CDC does not host their own event; one option could be to visit local schools and make a presentation to the community about who we are and what we do.
- **Membership:** The Planning Council's membership total is 29 and our representation of PLWH is 41%.
 - The Part B Recipient and Hospital/Healthcare Planning membership categories remain vacant.

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- **Day of Capacity Building (October 2, 2018 – 8:30 a.m. – 2:30 p.m.)**
 - Location: Although the Crossroads space has been reserved and confirmed, a suggestion was made about the availability of the Paterson Museum.
 - Theme: All Aboard, the Progress Express!
 - A CDC member should read the “train” analogy related to the theme at the start of the event.
 - Lunch will be catered by Meet Tha Saints (menu and pricing reviewed); invoice will be sent to the lunch sponsor, Gilead Sciences.
 - AIDS United has provided further information about the training request process.

- CDC reviewed the Planning Council’s presence on facebook and twitter.

- Access to the website still needs to be simplified, which is a technical change that must be communicated directly from the Recipient to RDE.

- **Announcements:** Hyacinth hosts different themed events 1x per month; see Brian McCormick for details.

Adjourned 2:35 p.m.

Action Items

1. Plan on sending thank-you/acknowledgement cards to long-serving commissioners who retire; when applicable, send condolences cards: **ONGOING**
2. Determine most appropriate demographic category for G. Ferreria: **CHANGE WAS APPLIED**
3. Inquire about the meeting space at the Paterson Museum for Day of Capacity Building: **DONE**
4. Follow-up w/AIDS United for “Cultural Humility” training: **DONE**