

**PATERSON – PASSAIC COUNTY – BERGEN COUNTY HIV HEALTH SERVICES PLANNING COUNCIL**  
**PLANNING COUNCIL MEETING MINUTES**  
**January 9, 2018**  
**Christopher Hope Building, 60 Temple Street, Paterson, NJ**

<b>AGENDA ITEM</b>	<b>DESCRIPTION</b>
<b>Opening</b>	<p>The meeting was called to order at 11:54 a.m. by Chair M. Anderson.</p> <ul style="list-style-type: none"> <li>• A Moment of Silence was observed for those affected by HIV.</li> <li>• Reading of Open Public Meeting Statement</li> </ul>
<b>Attendance</b>	Attendance was taken and quorum was established. The current membership count is 34.
<b>Welcome</b>	Chair welcomed the commissioners, guests, the public and support staff.
<b>Approval of Minutes</b>	<p><b>Motion:</b> To accept the meeting minutes of December 5, 2017, motioned by N.Kubisky, seconded by J.Dillard. A vote took place after discussing edits and/or corrections and a review of the action items. <b>Vote: 18-Yes, 0-No</b></p>
<b>PCAT</b>	<ul style="list-style-type: none"> <li>• A review of the PCAT took place. The Planning Council is on track.</li> </ul>
<b>Report of the Chair</b>	<p>M. Anderson reported:  The Steering Committee met this morning, and as a result:</p> <ul style="list-style-type: none"> <li>• The MOU and Directives are being finalized, and once approved by Steering, will be sent to the planning council with an anticipated date of ratification of March 1, 2018.</li> <li>• Update on NIDA project: "In December 2017, with letters of support from the Paterson-Passaic County-Bergen County HIV Health Services Planning Council and 18 other HIV Planning Councils across the nation, Dr. Bryan Garner and his team successfully submitted their NIDA grant application titled Identifying and Disseminating Substance, Treatment, and Strategy (STS) Recommendations to AIDS Service Organizations. This application is a resubmission of an application that scored very well on its first submission, but fell short of NIDA's funding payline. The review date for the application is 2/21/2018, with the funding council meeting scheduled for an unspecified date in May 2018. Dr. Garner thanks us again for our Planning Council's support of the application and indicates that he will keep us updated on the status of the application."</li> <li>• The implementation of a new Health Literacy tool is scheduled to begin in March.</li> </ul> <p><u>Open Discussion</u></p> <p>T. Love began a conversation about the Trump administration firing all members of the HIV/AIDS advisory council (PACHA). The concern has also been discussed at the State level, and a letter for individuals to send to elected officials is currently being created. There is no knowledge about who (if anyone) will be asked to serve on the advisory council.</p>

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	<b>Action Steps</b>	<b>Who</b>	<b>Open</b>	<b>Closed</b>
<p align="center"><b>Planning &amp; Development Committee Report</b></p>	<ul style="list-style-type: none"> <li>• Send By-Laws to Recipient (MI), to be reviewed by legal</li> <li>• Obtain (PACHA) letter template from State when available</li> </ul>	<p>Admin Admin</p>	<p> X</p>	<p>X  </p>
<p align="center"><b>Community Development Committee (CDC) Report</b></p>	<p>E. Elizondo reported:</p> <ul style="list-style-type: none"> <li>• As of today, the planning council membership total is 34 and representation of PLWH is 41%. We are in good standing as far as the PLWH requirement.               <ul style="list-style-type: none"> <li>○ K. Oliviel has resigned.</li> </ul> </li> <li>• CDC will be working on creating a list of events for 2018 together, for CDC's participation.</li> <li>• CDC will meet this Thursday (1/11) at Christopher Hope at 12:00 noon.</li> </ul>			
<p align="center"><b>Report of the Recipient</b></p>	<p>M. Izquierdo reported:</p> <ul style="list-style-type: none"> <li>• An expenditure report was shared for the March 1 thru December 31, 2017 period. A copy of the report is available upon request.               <ul style="list-style-type: none"> <li>○ The Recipient is allowed to reallocate funds within the same service category to another sub-recipient and also within "core" service categories, as needed. However, a request to move funds to "support" service categories must be presented to the planning council.</li> </ul> </li> <li>• With regards to EIS, it is mainly re-engagements not newly diagnosed. Agencies are experiencing barriers. A more proactive approach and teamwork is necessary.               <ul style="list-style-type: none"> <li>○ For example, reaching those recently released from incarceration could be an option.</li> </ul> </li> <li>• MAI funds are carefully monitored to avoid having unused dollars.</li> <li>• An award is expected at the end of February 2018. At best, we should anticipate level-funding going forward.</li> <li>• The fiscal site visits are to be done this month. Any sub-recipient who has not received their summary for the program site visit should inform M. Iquierdo.</li> <li>• The Letters of Intent and budget forms will be due to the Recipient in mid-February.</li> </ul>			

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<b>Old Business</b>	none			
<b>New Business</b>	<ul style="list-style-type: none"> <li>• J. Dillard notified the planning council about funds being cut/ended for the Prevention with Positives program. This program works with 1) PLWH to help them in areas of treatment adherence, prevent HepC and other conditions and primary and secondary reinfections, and 2) for intervention purposes, as in the Healthy Relationships program to address disclosure. <ul style="list-style-type: none"> <li>○ The State lost funding for prevention in the amount of \$2.8M.</li> </ul> </li> <li>• The State is emphasizing community health workers and some sub-recipients are getting community health workers, which are to work in teams in an interagency manner.</li> </ul>			
<b>Announcements</b>	<ul style="list-style-type: none"> <li>❖ The reference to “Commissioner” does not appear on the Oath of Office certificates that were issued to the newly sworn-in members of the planning council. The Mayor’s office will be notified and we will request a correction.</li> <li>❖ B. Brown opened a conversation about people who are in rehab being tested. The concern he raised was about people being treated badly by doctors.</li> <li>❖ NJHPG is the biggest State group addressing HIV and it is open to all, not just members.</li> <li>❖ L. Dutton was named Acting Assistant Commissioner of AIDS.</li> <li>❖ A brief discussion took place about the possible legalization of marijuana (recreational) and how the planning council and sub-recipients will have to deal with this issue.</li> <li>❖ Starting Tuesday (1/16), Paterson Counseling Center will have screening for HepB and HepC, 6:00 a.m. – 12:30 p.m. ; see K. Walker for more info</li> <li>❖ Reminder from M. Torres: Passaic Alliance is offering Health Insurance Premium assistance for copays, prescription co-pays, nutrition, rent security and back-rent.</li> <li>❖ Support Group sessions at Buddies of NJ held Mondays; contact R. Welsh</li> <li>❖ CAPCO is recruiting for group intervention and 1-on-1 sessions; see J. Dillard for details.</li> <li>❖ Walgreens is opening up a new specialty store (pharmacy and consultation only) at the intersection of Broadway and Rosa Parks Blvd. in February.</li> <li>❖ 2/2/18: Free Produce Market in Cliffside Park; see P. Tenebruso for details; flyer was handed-out.</li> <li>❖ Feb. 2018: Valentine’s event in Hackensack, organized by LGBT group; see R. Welsh</li> <li>❖ 3/15/18: Art Auction at Mt. Olive; see R. Welsh</li> </ul>			
	<b>Action Steps</b> <ul style="list-style-type: none"> <li>• Request reissuance of certificates for “Commissioners”</li> <li>• Add “Legalization of Marijuana” to agenda for next meeting</li> <li>• Determine car-pool option and/or meetings in Bergen Co.</li> </ul>	<b>Who</b> Admin Admin PC	<b>Open</b>	<b>Closed</b> X X X

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<b>Evaluations</b>	Meeting evaluations were handed out for completion.
<b>Adjournment</b>	Motion to adjourn by N.Kubisky, seconded by E.Johnson, unanimous decision. End Time: 1:15 p.m.  <b>Next Meeting:</b> Tuesday, February 6, 2018 at Christopher Hope Building, Paterson, NJ at 11:30 a.m. Meeting to be led by Vice-Chair K. Daniels. (Chair will be on vacation.)

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**ATTENDANCE RECORD**

<b>Name of Member</b>	<b>12/6/16</b>	<b>1/3/17</b>	<b>2/7/17</b>	<b>4/4/17</b>	<b>5/2/17</b>	<b>6/6/17</b>	<b>7/11/17</b>	<b>8/1/17</b>	<b>9/5/17</b>	<b>11/14/17</b>	<b>12/5/17</b>	<b>1/9/18</b>
1. Adams, D.						O	P	P	O	P	P	P
2. Anderson, M.	A	P	P	P	P	P	P	P	A	P	P	P
3. Boatwright, A.	P	P	P	O	P	P	P	P	O	P	P	O
4. Brown, B.						P	P	P	O	P	P	P
5. Cesa, W.												P
6. Cuffe, P.						O	P	P	P	P	P	O
7. Daniels, K.	P	P	O	L	P	P	P	P	O	P	P	P
8. DeMichele, K.	P	O	O	O	P	P	P	P	P	P	O	P
9. Dillard, J.	P	P	P	P	P	P	P	P	P	P	P	P
10. Elizondo, E.	P	P	P	O	P	O	P	P	P	P	P	P
11. Ferreira, G.	P	O	P	P	P	P	O	O	P	P	P	O
12. Frasier, C.						P	P	P	P	O	O	O
13. Frederick, J.			O	O	P	O	P	P	O	P	P	P
14. Friedman, J.		P	P	P	P	O	P	P	P	P	P	P
15. Gennat, P.	P	P	P	P	P	P	P	P	P	P	P	P
16. Halstead, E.						P	P	L	O	P	P	O
17. Johnson, E.	P	P	P	P	P	O	O	P	P	P	P	P
Johnson, X'Z.						Ø	Ø	Ø	Ø	Ø	Ø	Ø
18. Kelly, G.	P	P	P	P	P	P	P	P	P	O	P	O
19. Kubisky, N.	P	P	P	O	P	P	P	P	P	P	P	P
20. Love, T.						O	P	P	P	P	P	P
21. Malave, I.						O	P	P	P	O	P	O
22. Munoz, A.						P	P	P	P	P	P	O
23. Nelson-Ivy, D.	P	P	P	P	P	P	P	L	O	A	P	A
24. Persuad, P.	P	O	P	O	P	P	P	L	P	P	A	O
25. Price, G.	A	P	P	A	P	A	P	A	P	O	P	O
26. Rodriguez, F.	P	P	P	O	P	O	P	P	P	P	P	P
27. Tenebruso, P.	P	P	O	L	P	P	O	L	P	P	O	P
28. Torres, M.	P	P	P	P	P	P	P	P	P	P	P	P
29. Walker, K.	P	P	P	P	A	P	O	O	P	O	P	P
30. Welsh, R.												P
Wisecovitch, J.	L	Ø	Ø	Ø	Ø	Ø	Ø	Ø	Ø	Ø	Ø	Ø
31. Yee, A.	P	P	P	O	P	P	P	P	P	P	P	O
32. Zeno-Martinez, P.	P	P	P	P	P	P	P	P	O	P	P	P
Members Present	20	21	20	16	23	22	28	29	23	27	28	19
Alternates Present	3			1	2	1		1	1	2	1*	1
Public/Guests	15	15	6	7	11	3	4	4	3	4	6	0
Support Staff	7	3	3	5	2	2	3	7	5	2	6	2

**KEY: P(PRESENT), O(ABSENT), A(ALTERNATE), L(LATE)**